

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Monday, January 27, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Board of Adjustment:** Wednesday, February 5, 5:00 PM, Town Hall
- ✓ **Sussex County Association of Towns:** Wednesday, February 5, 6:00 PM, hosted by Georgetown
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, February 7, 9:00 AM, Food Distribution Event

## UPDATES FROM DEPARTMENTS

### Finance

- As of January 23, the Town has collected:
  - \$1,908,924 (98.5%) of the 2025 annual property tax billing (\$1,938,515)
  - \$443,597 (44%) of the January utility billing total (\$999,878)
    - ✓ H2O Analytics Customer Portal Users (42)
- Processed Payroll
  - Processed 46 payroll records
    - ✓ Processed 1099-NEC
  - Cash Receipt Transactions (1,142)
- Provided Tax and Utility Information for property settlements and stamped deeds
- Assisted customers with utility bill and parking ticket questions
- Prepared Town Council Minutes

### Police

- Weekly Code Enforcement statistics updated (copy attached)
- Weekly CrimeMapping Reports (copy attached)
- Weekly Crime Snapshot (copy attached)
- Departmental Press Releases issued as warranted

### Construction Coordinator

- Certificate of Occupancy – Admiral's Landing
  - 19731 Spinnaker Court
  - 19733 Spinnaker Court
  - 19735 Spinnaker Court
  - 19739 Spinnaker Court
  - 19729 Spinnaker Court
- Miss Utility Locate Summary (copy attached)

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## **Water**

- Tier II report done and sent in
- Working on FY 2026 budget request
- Cleaned out Fluoride saturator at King Street plant
- Insulated meter pit on West Market Street.
- Working on yearly water flows for 2024
- Responded to several water shut off requests (frozen or broken pipes)
- Scheduled to have flow meters at water plants calibrated

## **Wastewater**

- Lagoon depths: Large Lagoon is 11.25 feet, and Small Lagoon is 5.00 feet
- Repaired Air Release Valve (ARV) for pump 1 at Fisher's pump station
- Contacted AC Shultes about repairing monitoring well and piezometer well
- Trouble shooting flow meter issues for Sussex Central pump station
- Measured depth to water in all wells at the three spray disposal sites
- Checked grease traps at College Park to make sure they are being cleaned out properly
- Working on FY 2026 budget request

## **Public Works**

- Repaired street sign at South Bedford Street and The Circle
- Serviced several town vehicles
- Installed caulk around drywall work at Administrative Building
- Submitted Tier II report to DNREC
- Replaced inner bollard light on The Circle
- Performed regular maintenance of Town properties and bike trail

## **Planning**

- Sussex Sports Solar – Site Plan amendment stamped approved on January 21
- Napa Auto Parts – Category 2 site plan approved pending signature on January 21
- College Park Lot 12 Minor subdivision – Plan stamped approved (EPLAN) on January 21
- College Park Apartments – Building Permit issued for Community Center on January 22
- DC Medical Building Expansion – Category 2 site plan resubmitted on January 23
- Worked with utility billing on Dunbarton Apartments addressing, utilities and fire sprinklers (Jamie Donaway, Kristen Dabrowski)

# TOWN MANAGER'S WEEKLY REPORT



- Predevelopment meetings:
  - Home Addition (20669 Savannah Road) – January 22
  - Proposed Church (120 North Front Street) – January 23


## TOWN MANAGER'S UPDATE

- Granted permission for Overnight Emergency Shelter at local non-profit office due to extreme temperatures
- Provided interview to local TV media regarding overnight emergency shelters
- Participated in Georgetown Bicycle/Pedestrian Mobility Plan outreach event
- Attended DeLea Founders Insurance Trust (DFIT) Quarterly Trustee Meeting
- Held a follow-up meeting to discuss site plan amendment, parking lot alternatives, and site impacts for local business (Jamie Donaway, Gene Dvornick)
- Contacted Delmarva Power regarding street lighting around Margaret Street and West Laurel Street – looking to replace existing lights with LED and identify alternatives for additional lighting
- Continued work on Public Works Agreement Addendum between the Town and Georgetown Oaks (minor revisions)
- Worked with settlement attorney on purchase of land for the new police station and public works building
- Responded to local church request for additional handicap parking and mid-block crosswalk request
- Reviewed Preliminary Official Statement in connection with our bond issue – posted on January 23
- Provided utility information to Sussex County for the JP Court property
- Completed Local Housing Needs Survey as part of the Delaware Disaster Housing Recovery Planning Initiative
- Attended Delaware League of Local Governments Dinner Meeting (Gene Dvornick, Eric Evans, Bill West). Topics & speakers included:
  - ✓ Delaware State Housing Authority – Disaster Housing Recovery Initiatives
  - ✓ Comments from Governor Meyer
  - ✓ Signing of Executive Order #4 - To Develop A 'One-Stop-Shop' For Workforce and Affordable Housing Permits
  - ✓ Awarding of 2024 Town Manager of the Year – Gene Dvornick (see photo)
- Provided City of Newark information on our Pallet Village
- Monthly Labor Review – December 2024
- Responded to FOIA requests
- Followed up on code enforcement issues

# TOWN MANAGER'S WEEKLY REPORT



**2024 Town Manager of the Year**  
 (Governor Matt Meyer, Mayor Bill West, Gene Dvornick, Mayor Nick Smith, Mayor John Carney)

 <b>What does it mean?</b>			
Warning	Watch	Advisory	Outlook
Weather hazard is occurring, imminent or likely	Risk of weather hazard in the near future	Weather hazard is occurring, imminent or likely	Risk of weather hazard in the next 7 days
Poses a threat to life/property	Could pose a threat to life/property	Could cause significant inconvenience	Could pose a threat to life/property
<b>Take Protective Action</b>	<b>Have a Plan of Action</b>	<b>Use Caution</b>	<b>Prepare a Plan of Action</b>

TOWN MANAGER'S  
WEEKLY REPORT



# TOWN MANAGER'S WEEKLY REPORT

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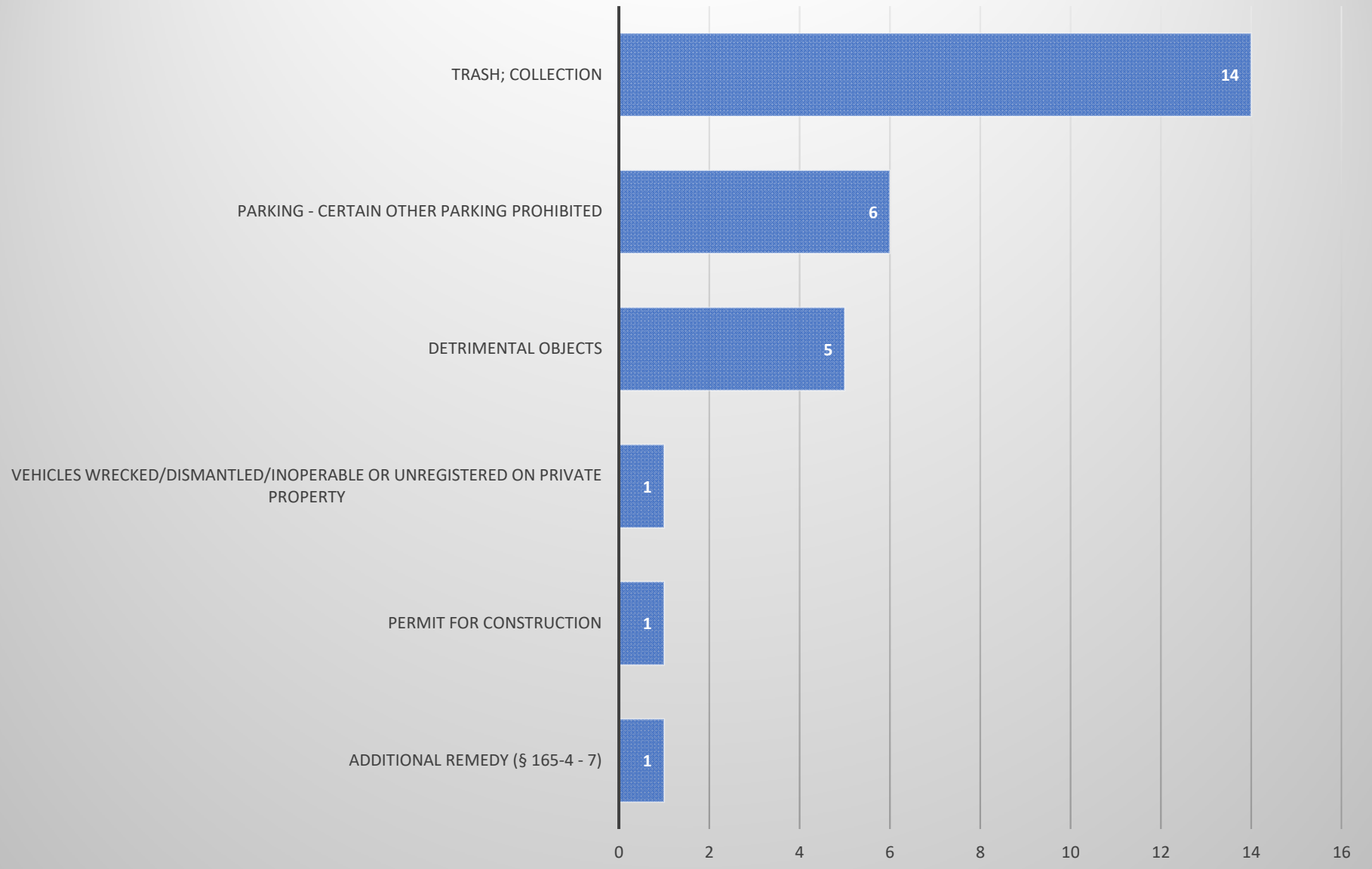
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

*To inform the Council, employees, and the public about current Town activities and issues, the Town Manager issues the Town Manager's Weekly Report with highlights from department activities for the current week. This report, published and distributed every Friday, is available online. If you have comments, questions, or suggestions about the Town Manager's Weekly Report, please contact the Town Manager.*



# Code Violations

## January 17, 2025 - January 23, 2025



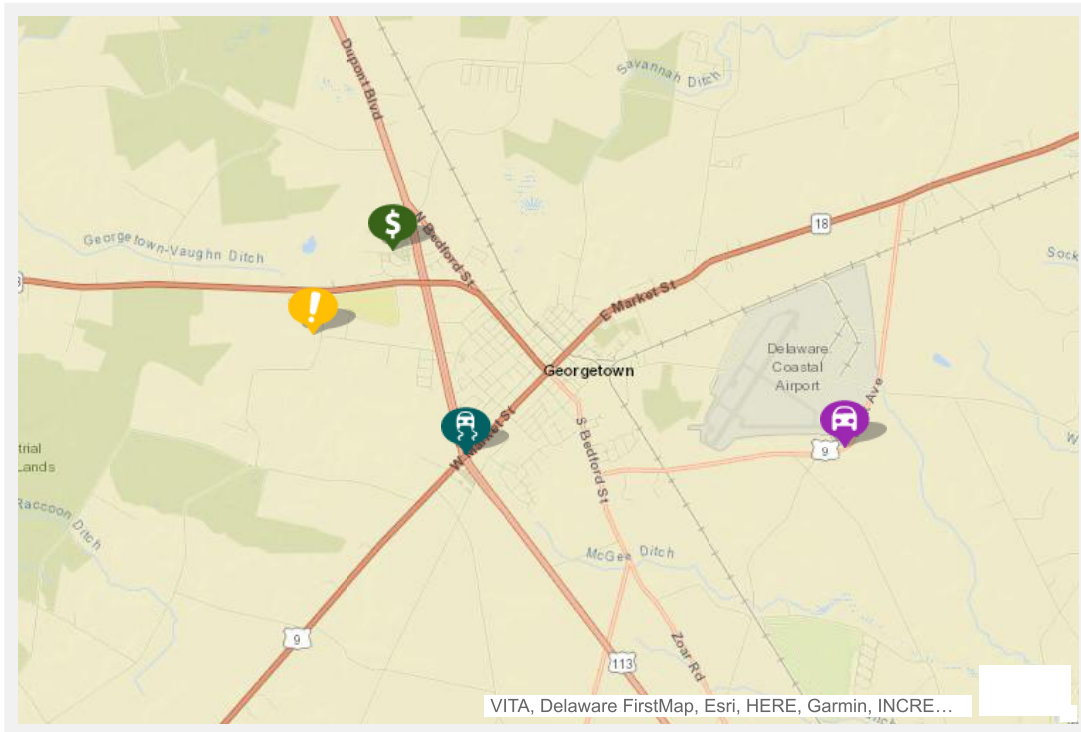
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# CrimeMapping.com Map

Friday, January 17, 2025 through Thursday, January 23, 2025

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

Show crime report  Show crime chart



Grab the bottom/right borders to resize the map or the handle in the bottom right corner.

All representations on this map are distributed and transmitted "AS IS" without warranties of any kind, either express or implied including without limitation, warranties of title or implied warranties of merchantability or fitness for a particular purpose. In no event shall CrimeMapping.COM become liable to users of these data for any loss or damages, consequential or otherwise, including but not limited to time, money, goodwill, arising from the use, operation or modification of the data. The visual presentation of data is being provided strictly as a courtesy, not as an obligation to its users.



**Crime Report**

Type	Description	Incident #	Location	Agency	Date
	DRIVING UNDER THE INFLUENCE/DRUGS	8125000392	DUPONT N BLVD & W. MARKET ST	Georgetown Police	1/20/2025 3:34 AM
	VEHICLE THEFT LOCALLY STOLEN-LOCALLY RECOVER		PARK E AVE & WOOD BRANCH RD	Delaware State Police	1/19/2025 3:37 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8125000369	19700 BLOCK SPINNAKER CT	Georgetown Police	1/18/2025 2:43 PM
	LARCENY/SHOPLIFTING	8125000368	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/18/2025 2:37 PM

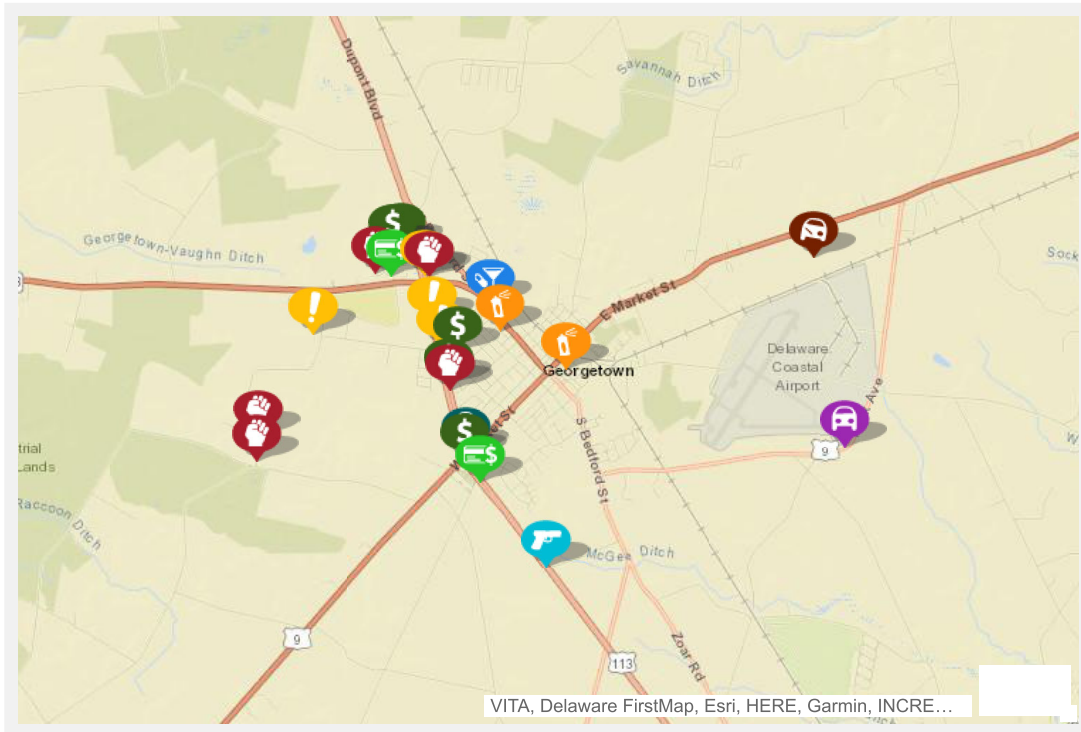
 Print

# CrimeMapping.com Map

Wednesday, January 1, 2025 through Thursday, January 23, 2025

Showing crime types: Arson, Assault, Burglary, Disturbing the Peace, Drugs / Alcohol Violations, DUI, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft / Larceny, Vandalism, Vehicle Break-In / Theft, Weapons

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## Crime Report

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	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8125000369	19700 BLOCK SPINNAKER CT	Georgetown Police	1/18/2025 2:43 PM
	LARCENY/SHOPLIFTING	8125000368	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/18/2025 2:37 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8125000293	20700 BLOCK S DUPONT BLVD	Georgetown Police	1/15/2025 9:29 PM
	LARCENY/SHOPLIFTING	8125000271	20900 BLOCK N DUPONT BLVD	Georgetown Police	1/15/2025 1:52 AM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8125000247	20800 BLOCK N DUPONT BLVD	Georgetown Police	1/13/2025 9:32 PM
	DAMAGE/BUSINESS PROPERTY	8125000239	000 BLOCK SW ALFRED ST	Georgetown Police	1/13/2025 5:27 PM
	DISORDERLY CONDUCT/UNRELATED TO LIQUOR	8125000226	20500 BLOCK N DUPONT BLVD	Georgetown Police	1/13/2025 11:48 AM
	AGGRAVATED ASSAULT/NON-FAMILY OTHER DANGEROUS WEAPON	8125000224	20500 BLOCK DUPONT BLVD	Georgetown Police	1/13/2025 9:51 AM
	LARCENY/SHOPLIFTING	8125000185	000 BLOCK W COLLEGE PARK LA	Georgetown Police	1/10/2025 5:20 PM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8125000177	21600 BLOCK W BIDEN AVE	Georgetown Police	1/10/2025 3:13 AM
	THEFT/FALSE PRETENSE OR PROMISE		23300 BLOCK SE LAWRENCE LA	Delaware State Police	1/8/2025 11:13 AM
	DAMAGE/BUSINESS PROPERTY	8125000142	100 BLOCK NE PINE ST	Georgetown Police	1/8/2025 10:11 AM
	IMPERSONATION		DUPONT SE BLVD & OLD LAUREL RD	Delaware State Police	1/8/2025 12:38 AM
	LARCENY/FROM BUILDING	8125000129	100 BLOCK E NORTH ST	Georgetown Police	1/7/2025 2:45 PM
	LARCENY/SHOPLIFTING	8125000105	000 BLOCK E COLLEGE PARK LA	Georgetown Police	1/5/2025 5:47 PM
	THREAT OF ARSON		22100 BLOCK SW VAUGHN RD	Delaware State Police	1/5/2025 11:23 AM
	OFFENSIVE TOUCHING/OTHER ASSAULTS/NON-AGGRAVATED	8125000095	20900 BLOCK DUPONT BLVD	Georgetown Police	1/5/2025 6:08 AM
	LARCENY/FROM BUILDING	8125000077	000 BLOCK SE GEORGETOWN PLZ	Georgetown Police	1/4/2025 12:07 PM

Type	Description	Incident #	Location	Agency	Date
	AGGRAVATED ASSAULT/NON-FAMILY OTHER DANGEROUS WEAPON		22100 BLOCK N VAUGHN RD	Delaware State Police	1/3/2025 1:55 PM
	CARRYING A CONCEALED DEADLY WEAPON/DEADLY INSTRUMENT/CCDW/CCDI	8125000046	DUPONT NW BLVD & ARROW SAFETY RD	Georgetown Police	1/3/2025 2:16 AM
	LARCENY/FROM VEHICLE/NOT ATTACHED		22500 BLOCK W LEWES GEORGETOWN HWY	Delaware State Police	1/2/2025 1:35 PM
	DISORDERLY CONDUCT/LIQUOR INVOLVEMENT	8125000020	500 BLOCK NW BEDFORD ST	Georgetown Police	1/1/2025 6:01 PM

# Georgetown Police Department

01/15/25 – 01/21/25



11

Created by Hermawan  
from Noun Project

Collisions



3

Created by Luis Prado  
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DUI'S



55

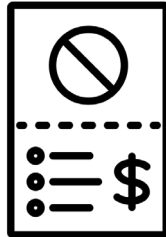
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eTickets



177

Calls for Service



26

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eWarnings



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Arrests



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Fugitives



11

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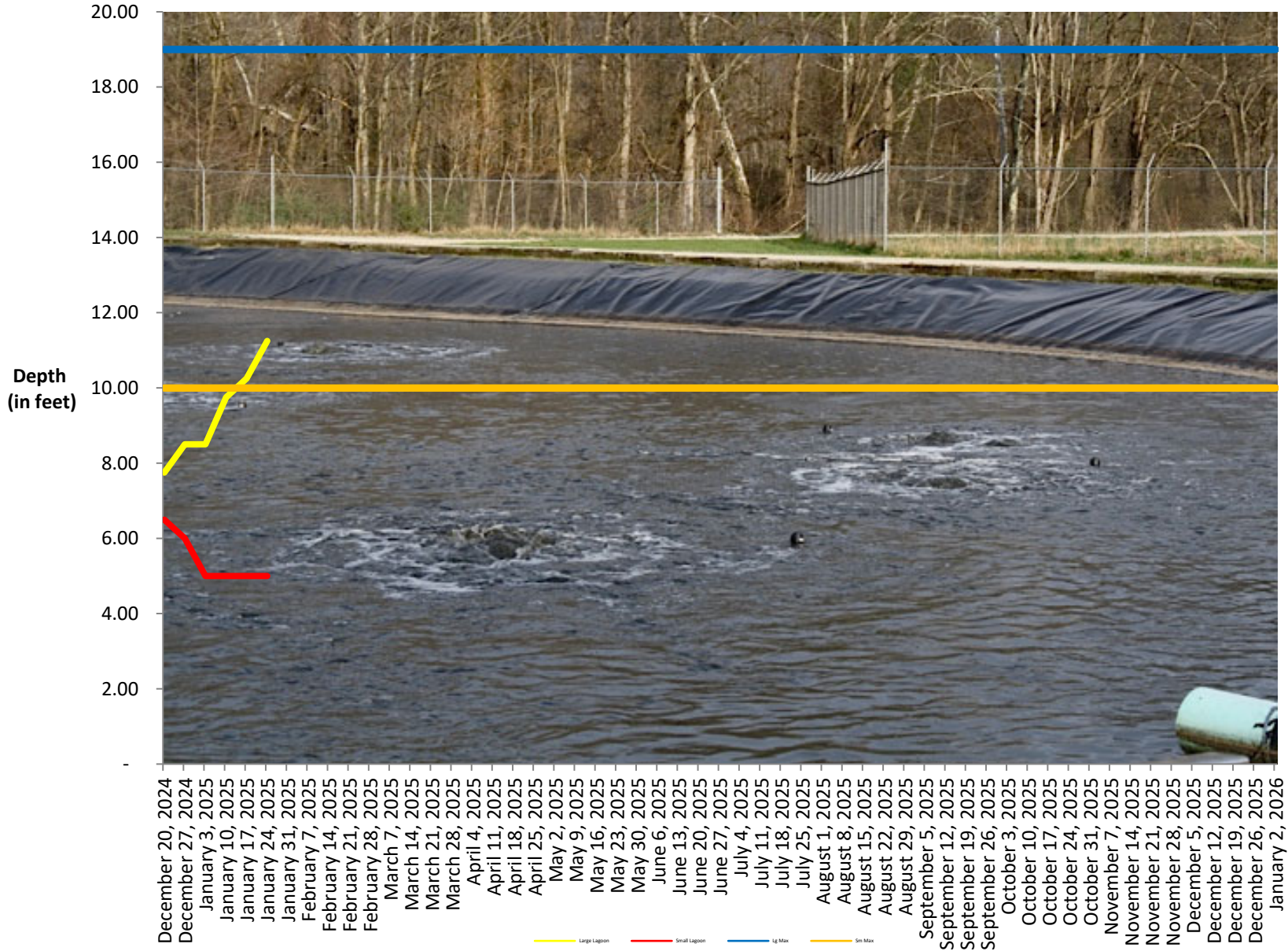
Charges

# Miss Utility Locate Tickets





# WWTF Lagoon Depths



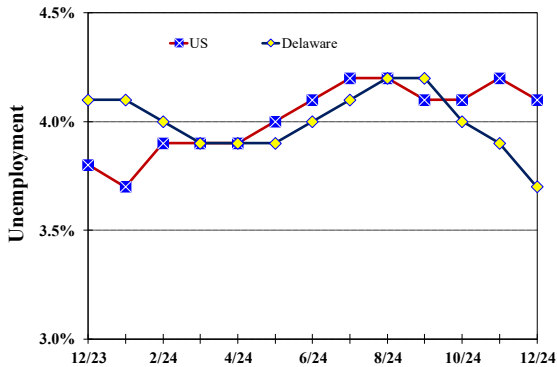
**December 2024**

Published January 24, 2025

**Unemployment Rate**

Delaware and US

December 2023 – December 2024



**Monthly Commentary**

The total seasonally adjusted number of workers in Delaware’s labor force fell to 502,700, a 14th consecutive month decline, and 7,000 fewer labor force participants than the prior year. December’s labor force participation (LFP) rate of 59.0 percent ends calendar year 2024 with the lowest rate since record-keeping began in 1976. The US labor force grew in December to 168.5 million, while its LFP rate remained unchanged over-the-year at 62.5 percent. The number of unemployed Delawareans, 18,800, reached its lowest level since just before the Covid-19 pandemic in February 2020 when there were 17,400 unemployed workers and the unemployment rate was 3.6 percent.

**Delaware Civilian Labor Force**

Delaware Residents

	Dec. 2024	Nov. 2024	Dec. 2023
Civilian Labor Force	502,700	503,300	509,700
Employed	483,900	483,800	488,800
Unemployed	18,800	19,500	20,900
Unemployment Rate %	3.7	3.9	4.1
US Unemployment Rate %	4.1	4.2	3.8

Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

**Area Unemployment Rates (%)**

	Dec. 2024	Nov. 2024	Dec. 2023
<b>New Castle County</b>	3.0	3.0	3.5
Wilmington	4.7	4.7	5.3
Newark	3.6	3.0	3.4
<b>Kent County</b>	3.6	3.5	4.1
Dover	4.7	4.4	5.3
<b>Sussex County</b>	3.2	3.1	3.9

Note: Area rates are not seasonally adjusted.  
Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

**Hours & Earnings**

All Employee (Total Private)

	Dec. 2024	Nov. 2024	Dec. 2023
<b>Weekly Earnings</b>	\$1,065.67	\$1,034.57	\$1,014.30
<b>Weekly Hours</b>	32.8	32.3	32.2
<b>Hourly Earnings</b>	\$32.49	\$32.03	\$31.50

Source: Delaware Dept. of Labor in cooperation with the US Dept. of Labor, Bureau of Labor Statistics.

**Office of Occupational and Labor Market Information**

For data questions, contact Tom Dougherty (302) 761-8062

# Delaware Labor Force Trends

Delaware's seasonally adjusted unemployment rate in December 2024 was 3.7%, down from 3.9% in November 2024. There were 18,800 unemployed Delawareans in December 2024 compared to 20,900 in December 2023. The US unemployment rate was 4.1% in December 2024, down from 4.2% in November 2024. In December 2023, the US unemployment rate was 3.8%, while Delaware's rate was 4.1%.

In December 2024, seasonally adjusted nonfarm employment was 489,100, down from 489,500 in November 2024. Since December 2023, Delaware's total nonfarm jobs have increased by a net gain of 2,200, a rise of 0.5%. Nationally, jobs during that period increased by 1.4%.

## Delaware Nonfarm Employment

Jobs at Delaware Locations  
Seasonally Adjusted (in 000s)

INDUSTRY GROUP	Dec. 2024	Nov. 2024	Over the Month Change	Over the Year Change†
TOTAL NONAG. EMP.	489.1	489.5	-0.4	2.2
CONSTRUCTION	24.6	24.8	-0.2	1.0
MANUFACTURING	27.9	27.8	0.1	0.0
Durable Goods	8.4	8.3	0.1	-0.4
Nondurable Goods	19.5	19.5	0.0	0.4
TRADE, TRANSP., & UTIL.	88.5	88.6	-0.1	-1.1
Wholesale Trade	12.6	12.7	-0.1	0.1
Retail Trade	50.8	50.8	0.0	-0.4
Transp. & Utilities	25.1	25.1	0.0	-0.8
INFORMATION	3.5	3.5	0.0	-0.1
FINANCIAL ACTIVITIES	50.0	50.4	-0.4	-0.3
PROF. & BUS. SERVICES	64.8	64.8	0.0	0.9
PRIV. EDUCATION & HEALTH	85.4	85.7	-0.3	0.6
LEISURE & HOSPITALITY	52.7	52.3	0.4	-0.5
OTHER SERVICES	19.1	19.2	-0.1	0.0
GOVERNMENT	72.6	72.4	0.2	1.7
Federal Government	6.8	6.7	0.1	0.3
State Government	35.0	35.0	0.0	0.7
Local Government	30.8	30.7	0.1	0.7

† Annual changes are not seasonally adjusted.  
Details may not add up due to rounding and seasonal adjustment.  
Source: US Department of Labor, Bureau of Labor Statistics.

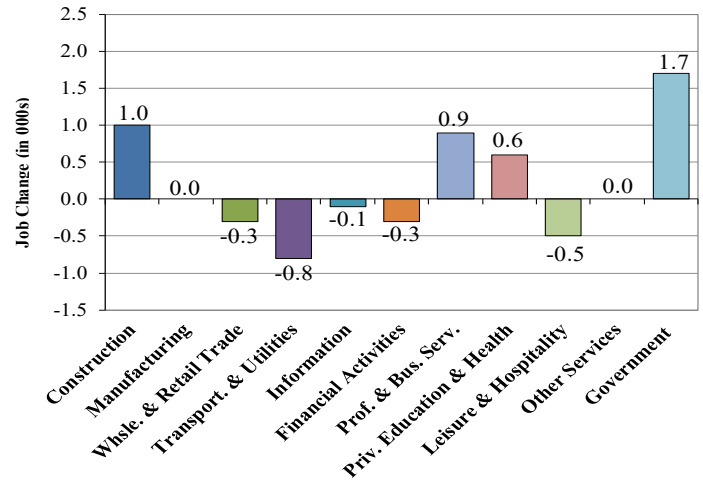
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<https://lmi.delaware.gov/>

## Delaware Over-the-Year Job Change

December 2023 – December 2024



## Consumer Price Index

All Urban Consumers

	Percent Change to Dec. 2024 from:		
	Dec. 2023	Oct. 2024	Nov. 2024
US City Average	2.9	0.0	0.0
Phila.-Camden-Wilm.*	3.3	0.0	NA

\* Data are published on a bi-monthly basis.

## Delaware Annual Net Job Change

Annual Average 2003–2023

