

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Monday, April 8, 2024
Location: 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join
Zoom Meeting ID: 860 2056 5542

Time: 7:00 PM Regular Meeting

TOWN COUNCIL PRESENT:

Bill West, Mayor
Christina Diaz-Malone, Ward One
Anthony Neal, Ward Two
Angela Townsend, Ward Three
Penuel Barrett, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor via Zoom
Diana Ramirez, Administration

7:00 PM REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilman Neal led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Townsend, seconded by Councilman Barrett to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF MARCH 25, 2024 TOWN COUNCIL MINUTES

Motion by Councilwoman Townsend, seconded by Councilman Neal to approve the March 25, 2024 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. COUNCILMEMBERS COMMENTS

Councilman Neal, Ward 2

- Grateful to be here tonight

Councilwoman Townsend, Ward 3

- Asked if there have been any applications submitted for a Methadone Clinic in Town
- Commented on the behavior of the Councilmembers at the previous meeting. Suggested a policy of decorum

Councilman Barrett, Ward 4

- Apologized to the Harvey Gregg family for not attending the memorial service
- Commented on the number of police incidents happening in Georgetown and the safety of our children

Councilwoman Diaz-Malone, Ward 1

- Thank you for adding the Arts & Flowers request to the budget
- Concerned with safety around Town
- Suggested having trash cans placed in front of businesses again

Mayor West

- Thank you for the support at the ribbon cutting for the Wagamon building today

6. BOARD OF ELECTION APPOINTMENTS

Recommended Board of Election members are as follows:

- Elaine Reynolds
- Jane Hovington
- Shirley Hitchens
- Rebecca Johnson-Dennis – Alternate
- Michael DiGiacoma – Alternate

- Questions/Comments posed from Council

Motion by Councilwoman Townsend, seconded by Councilman Barrett to approve the recommended Board of Election members as presented.

Vote:

Councilwoman Diaz-Malone, Ward 1: Yea
Councilman Neal, Ward 2: Yea
Councilwoman Townsend, Ward 3: Yea
Councilman Barrett, Ward 4: Yea
Mayor West: Yea

Motion Carried (unanimous)

7. APPOINTMENT OF 2024 GREAT FUND COMMITTEE

Recommended committee members are as follows:

- Natasha Wise
- Renee Hickman
- Ed Reynolds
- Linda Dennis
- Jon Peterson

Motion by Councilwoman Townsend, seconded by Councilwoman Diaz-Malone to approve the recommended Great Fund Committee members as presented. **Motion Carried (unanimous)**

8. CASE #2023-24 107 DEPOT STREET REHAB PROJECT – CONDITIONAL USE APPLICATION DECISION

Motion by Councilwoman Diaz-Malone, seconded by Councilwoman Townsend to approve the Conditional Use Application as presented.

Vote:

Councilwoman Diaz-Malone, Ward 1: Yea
Councilman Neal, Ward 2: Yea
Councilwoman Townsend, Ward 3: Yea
Councilman Barrett, Ward 4: Yea
Mayor West: Yea

Motion Carried (unanimous)

9. 1ST READING OF ORDINANCES

A. ORDINANCE #2023-12 AMENDMENT TO CHAPTER 230 ZONING, ARTICLE XII UB1 URBAN BUSINESS DISTRICT, §230-76 PERMITTED USES – MULTIFAMILY DWELLING

Town Manager Dvornick read an overview of Ordinance #2023-12. This ordinance is modifying Chapter 230, Zoning, Article XII UB1, §230-76 Permitted Uses.

No questions/comments.

This is the first reading. No action at this time.

B. ORDINANCE #2024-01 AMENDMENT TO CHAPTER 194 SUBDIVISION OF LAND, ARTICLE VII PLAN REQUIREMENTS, §194-32.1 CONTENTS OF FINAL SUBDIVISION PLAN. AMENDMENT TO CHAPTER 230 ZONING, ARTICLE XXVI ADMINISTRATION, §230-209 CATEGORY 1 SITE PLAN PROCESSING PROCEDURES. AMENDMENT TO CHAPTER 230 ZONING, ARTICLE XXVI ADMINISTRATION, §230-213 ADMINISTRATIVE PLAN REVIEW PROCEDURES

Town Manager Dvornick read an overview of Ordinance #2023-01. This ordinance is an amendment to Chapter 194, §194-32.1 and Chapter 230, §230-209 and §230-213.

No questions/comments.

This is the first reading. No action at this time.

10. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Project Updates

- Sussex County Family Court Facility

- Exterior sheathing
 - East side towards Pine Street
 - Pine Street side
- Secured additional parcel for parking
- Requested and granted permission to work on Saturday’s during April (7:00 AM – 4:00 PM)
- Advanced Metering Infrastructure
 - Meter installation scheduled to start April 15
- Roadway Striping
 - Mulberry Street, Cinder Way, and Edward Street
 - Includes white lines, yellow lines, and Stop bars
 - Total Cost: \$6,757
 - Funding: Municipal Street Aid Fund
- Speed Humps (question at March 25th Meeting)
 - Material Cost - \$13,451.00
 - Installed by Town Staff
- Kimmey Street & Pepper Street Roadway Improvements
 - Notice of Award to Teal Construction on April 1

ARPA Encumbrances

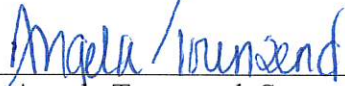
Project	Obligated	Vendor	Description	TC Approved
Biolac	\$171,875.00	Parkson Corporation	Biolac Repairs/Nozzles/Biofuser Replacement, Barge Purchase	September 8, 2021
SCI Elevated Storage	\$88,500.00	Davis, Bowen & Friedel Inc	Preliminary Engineering	September 22, 2021
PS Rehabilitation	\$51,000.00	Beacon Engineering	Preliminary Engineering	September 22, 2021
Pooled Lawyer	\$16,332.50	Barnes & Thornberg	Lawyer	October 13, 2021
Flygt Pump (Wastewater)	\$15,427.00	Xylem	Submersible Pump (Cedar Lane)	October 27, 2021
Springboard Collaborative	\$500,000.00	Sub-recipient	Pallet Shelters	May 9, 2022
AMI Proposal	\$31,000.00	Davis, Bowen & Friedel Inc	Engineering Services	July 25, 2022
Main Station Upgrade	\$57,500.00	Davis, Bowen & Friedel Inc	Engineering Services	October 24, 2022
AMI Equipment Purchase	\$500,000.00	Core & Main	Initial Equipment Purchase	June 12, 2023

12. ADJOURNMENT

Motion by Councilwoman Townsend, seconded by Councilman Barrett to adjourn at 7:41pm.

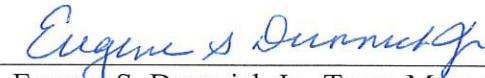
Motion Carried (unanimous)

APPROVED:



Angela Townsend, Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager

These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request