

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Monday, January 27, 2025  
**Location:** 39 The Circle, Georgetown, DE 19947

Live Stream Can be Found at the Following Link:  
Website: <https://www.georgetowndel.com/live-stream.htm>

Zoom.us/join  
Zoom Meeting ID: 829 7118 5970

**Time:** 7:00 PM Regular Meeting

**TOWN COUNCIL PRESENT:**

Bill West, Mayor  
Christina Diaz-Malone, Ward One  
Tony Neal, Ward Two  
Eric Evans, Ward Three  
Penuel Barrett, Ward Four

**STAFF PRESENT:**

Eugene Dvornick, Town Manager  
Stephani J. Ballard, Town Solicitor  
Diana Ramirez, Administration  
Ralph Holm, Chief of Police

**7:00 PM REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Councilman Neal led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Diaz-Malone, seconded by Councilman Evans to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF JANUARY 13, 2025 TOWN COUNCIL MINUTES**

Motion by Councilman Evans, seconded by Councilman Neal to approve the January 13, 2025 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. COUNCILMEMBERS COMMENTS**

Councilman Neal, Ward 2

- Thank you everyone for being here tonight

Councilman Evans, Ward 3

- Congratulations to Town Manager Dvornick on being named Town Manager of the Year

Councilman Barrett, Ward 4

- Congratulations to Town Manager Dvornick on his accomplishment as Town Manager of the Year

Councilwoman Diaz-Malone, Ward 1

- Congratulations to Town Manager Dvornick
- Thank you to our Police Department

Mayor West

- Congratulations to Town Manager Dvornick

**6. PLANNING COMMISSION APPOINTMENT**

Two letters of interest received from Chris Lecates, and Tom Allen.

Mayor West recommended appointing Chris Lecates to the Planning Commission.

Motion by Councilwoman Diaz-Malone, seconded by Councilman Evans to approve the recommendation to appoint Chris Lecates to the Planning Commission.

Vote:

Councilwoman Diaz-Malone, Ward 1:	Yea
Councilman Neal, Ward 2:	Yea
Councilman Evans, Ward 3:	Yea
Councilman Barrett, Ward 4:	Yea
Mayor West:	Yea

**Motion Carried (unanimous)**

**7. ADDENDUM TO PUBLIC WORKS AGREEMENT 2024-03 – TOWN OF GEORGETOWN AND JLAM GT OAKS LLC (WATER, SEWER, AND STREET IMPROVEMENTS PUMP STATION)**

Motion by Councilman Barrett, seconded by Councilman Evans to approve the addendum to Public Works Agreement 2024-03 as presented. **Motion Carried (unanimous)**

**8. SPRINGBOARD COLLABORATIVE UPDATE**

Judson Malone presented the Council with an update on the Pallet Village, officially known as Georgetown Navigation Center.

Topics Discussed:

- Name Change
- Financial Update
- Program Impacts
- Community Center
- Homeless By-name List
  
- Questions/comments posed from Council

## 9. DEPARTMENTAL REPORTS

### A. TOWN MANAGER – GENE DVORNICK

#### Bank Account Authorization

- Council Approval to Open New Account
- Fulton Bank – Police Confiscated Funds
  - Checking Account
  - Hold confiscated Funds
  - After 12 months – reversion to the Town

Motion by Councilman Barrett, seconded by Councilman Neal to authorize opening a new bank account with Fulton Bank for Police Confiscated Funds.

**Motion Carried (unanimous)**

#### Project Updates

- Sussex County Family Court Facility
  - General Trades
    - 3<sup>rd</sup> Floor – drwall walls, ceilings, soffits 90%, ceiling grids 50%
    - 2<sup>nd</sup> Floor – drywall 85%, ceiling grid (phase 1) – 50%
    - 1<sup>st</sup> Floor – MEP 80%, drywall 70%
  - Masonry
    - Front canopy precast continues
    - Clock tower starting near end of January
  - Garage
    - Placement of precast continues
- Police Department & Public Works Facility
  - Property Settlement – Monday, January 27
  - Bond Issue – Preliminary Official Statement issued January 23
- Public Works Salt Barn
  - Bid Opening – January 29, 2:00 PM at Town Hall
  - Award – February 10 Town Council Meeting
- Advanced Metering
  - Still have 12 meters outstanding
    - Vepo installation: 2 – 3”, 2 – 4”, and 1 – 6”
    - Town installation: 2 – 2”, and 3 – 3”

#### General Items

- Upcoming Events
  - Board of Adjustment: Wednesday, February 5, 5:00 PM, Town Hall
  - Sussex County Association of Towns: Wednesday, February 5, 6:00 PM, hosted by Georgetown
  - Sussex County Association of Town Steering Committee: Friday, February 7, 9:00 AM, Food Distribution Event
- Legislative Update
  - Bill Tracking

- No questions/Comments

**B. CHIEF OF POLICE – RALPH HOLM**

- Personnel Organization Chart
- Employment Updates
  - Recruitment
  - Strategies
  - Retirements in 2024
- Georgetown Activity
  - Awarded First State Re-Accreditation January 2025
  - Incident comparison to 2024
  - Crash Data
  - Calls for Service
- No questions/comments

**10. PUBLIC COMMENT**

Steven Moran, volunteer at Higher Ground Organization

- Commented on the alleged illegal activity happening at the Higher Ground Organization

Millsboro Resident


- Commented on the activities taking place and unsanitary conditions at the Higher Ground Organization

**11. ADJOURNMENT**

Motion by Councilman Barrett, seconded by Councilman Neal to adjourn at 7:46pm.

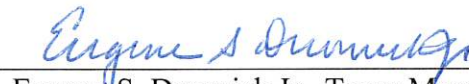
**Motion Carried (unanimous)**

APPROVED:



Tony Neal, Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager

*\*These minutes are a summary of the meeting. Complete audio and visual recordings are available upon request\**